



**BRANHAM HIGH SCHOOL
DRIVER INFORMATION**

TO: STAFF & VOLUNTEERS
RE: SCHOOL DRIVER REGISTRATION FORMS

Attached forms:

- 1) E (1) 3541.1 School Driver Registration Form: Complete and sign where indicated. Please provide:
 - copy of your CA Driver's license:
 - copy of proof of insurance (auto policy declaration with liability \$\$ amount indicated)
- 2) Waiver, Release, and Indemnity Agreement. (original to be carried on trip)
- 3) E (2) 3541.1: Driver Instructions. (original to be carried on trip)
- 4) AR 2541.1 Business and Non-Instructional Operations – School Related Trips

Forms 1, 2, 3 must be submitted to the main office school secretary prior to any field trip or activity.

SCHOOL DRIVER REGISTRATION FORM

Driver (circle one) Employee Parent/Guardian Volunteer

Name _____ Date of Birth _____

Address _____ Driver's License No. _____

_____ Expiration Date _____

Telephone No. () _____

VEHICLE INFORMATION

Name of Owner _____ Year _____

Address _____ Make _____

_____ License Plate No. _____

Registration Expires _____ Seating Capacity _____

INSURANCE INFORMATION

Insurance Company _____ Policy No. _____

Telephone No. _____ Expiration Date _____

Liability Limits of Policy _____

(Required by Board Policy AR 3541.1 Drivers shall be required to possess a valid California driver's license and liability insurance of at least \$100,000 per occurrence.)

Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents which may occur. District personnel who frequently transport students in their private vehicles are urged to carry liability insurance of \$300,000 or more per occurrence.)

DRIVER STATEMENT

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

Name _____ Date _____



CAMPBELL UNION HIGH SCHOOL DISTRICT

WAIVER, RELEASE, AND INDEMNITY AGREEMENT (For Adult Participating in Excursion/Field Trip as Chaperone or Otherwise)

Dear Parent/Guardian:

Kindly complete and return a copy of this form to the staff person named below:

NOTE: This is a binding legal agreement. You may wish to consult with your attorney before executing this Agreement.

I, _____ (Adult Participating in Excursion/Field Trip as Chaperone or Otherwise), hereby voluntary release, waive, and relinquish any and all claims and causes of actions against the State of California, Campbell Union High School District, and all employees, officers, board members, and agents of Campbell Union High School District, which may hereafter arise on behalf of myself or my heirs and representative, for accident, illness, injury, or death arising from the participation of my child[ren] in the following excursion/field trip/event:

_____, scheduled for the dates of:
_____, whether the same shall arise by negligence or by any other cause.

I further voluntary agree, for myself and for my heirs that if any claim or cause of action for accident, illness, injury, or death shall be prosecuted against the Campbell Union High School District, or its employees, officers, board members, or agents, arising from my action or inaction during or related to said excursion/field trip(s). I and my heirs and representative will indemnify and hold harmless Campbell Union High School District, and all of its employees, officers, board members, and agents from any and all such claims and causes of action.

I acknowledge that I have read this Waiver, Release, and Indemnity Agreement and that I have been advised that I may wish to consult my attorney regarding the legal consequences of signing this Waiver and Release and Indemnity Agreement.

Adult Participating in Excursion/Field Trip as Chaperone or Otherwise

Date

Witness Signature

Date

Cc: Original to be carried on trip
Copy to be filed in Activity Director's Office prior to departure

DRIVER INSTRUCTIONS

When using your vehicle to transport students on field trips or other school activity trips, please:

1. Be sure that you have registered with the district for such purposes and have a valid driver's license and current liability insurance of at least \$100,000 per occurrence.
2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc.
3. Carry only the number of passengers for which your vehicle was designed. If you have a truck or pickup, carry only as many as can safely sit in the passenger compartment.
4. Require each passenger to use a safety belt.

In case of emergency, keep all the students together and call: Branham High School
408-626-3407

SCHOOL-RELATED TRIPS

Transportation by Private Vehicle

Before transporting students on any field trip or activity, drivers shall register with the district. Drivers shall receive safety and emergency instructions which shall be kept in their car. All student passengers shall provide permission slips signed by their parents/guardians.

Drivers shall be required to possess a valid California driver's license and liability insurance of at least \$100,000 per occurrence.

Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents which may occur. District personnel who frequently transport students in their private vehicles are urged to carry liability insurance of \$300,000 or more per occurrence.

All drivers and passengers shall wear seat belts in accordance with the law. (Vehicle Code 27315)

Trucks and pickups may not transport more than can safely sit in the passenger compartment.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed and should not in any case exceed ten. (Education Code 39830)